



Notes

July 6, 2012

#	Topic
1	Welcome/Introductions
2	Meeting Objectives & Expectations <u>Description:</u> Outline the objectives and expectations of this meeting <u>Outcome:</u> 1. Understanding what we need to accomplish <u>Reference Material:</u> 1. Final Agenda <u>Key Points:</u> • Tom reviewed the agenda and rearranged a few items to accommodate scheduled NMAC meeting <u>Decisions:</u> None <u>Actions:</u> None
3	Fire Situation Update <u>Description:</u> Bill Kaage will provide a short briefing on the current fire situation <u>Outcome:</u> 1. Situational awareness <u>Reference Material:</u> 1. Sit Report <u>Key Points:</u> • NMAC still showing PL4 • IA was moderate yesterday • New starts in southern, eastern and north ops • Monsoonal moisture has kicked in – AZ and NM out of the picture • Swept into UT and CO • Still significant fire potential in western great basin • 100s in great basin for the next few days – lightning forecasted for two days out • Still plenty of fire season to go • Have 11500 people employed on fires at the moment • Resources fairly stable <u>Decisions:</u> None <u>Actions:</u> None
4	Subcommittee Status Reports <u>Description:</u> Each subcommittee (CSSC, WRSC, NERSC, SRSC, NSAT, Communications) has the opportunity to give a status update to the WFEC. <u>Outcome:</u> 1. Understanding of accomplishments, issues and planned activities <u>Reference Material:</u> 1. Status Reports from Sub-committees



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	<u>Key Points:</u> CSSC – No Status Report Submitted: • Gone through the templates which has been the focus of CSSC • Started initial discussion with the NSAT and RSC Chairs – schedule meeting in September to finalize the work done on the risk assessment • concern about timelines • propose modifying the timeline for the reports by a couple of weeks – will come to WFEC for their consideration at the next meeting WRSC – See Status Report: • Joe Stutler resigned and left a huge hole in the WEST • We are scrambling to fill that hole – Joe was excellent • Folks have stepped up and distributed some of those assignments – Joe Freeland and Alan Quan are filling in some of those gaps • MAC has been elected to co-chair that sub-committee • Mac commends the folks on the sub-committee for stepping up and volunteering • We have some success stories that have been published • Tribes are highlighted for the July model • Planned activities – Strategy Working Group is meeting with the Science folks – July 17-18 in Salt Lake City – work on alternatives • Map out a path forward with respect to how we are going to fill the gaps left by Joe • Identify how to push all the information to the full WRSC • Joe: we are starting to get requests for presentations – about once a week. We are seeing fresh engagement of stakeholders. • Members: NERSC – See Status Report: • Finalized meeting that we are having with the science folks next week in Boston • Webinar and Conference Line will be available • Communications and Outreach sub-committee off and running – Maureen Brooks is the chair • Had a meeting in Connecticut • Writer editor team formed by all the regions and CSSC – Larry will represent the NERSC SERSC – See Status Report: • Mike reviewed the accomplishments since the last report as well as the planned activities – see status report • Meeting with Science Group during the week of July 23 • What are the best engagement points for stakeholders • Concern about timelines – only 3 weeks to roll in the science component into the Phase III report – a couple of weeks into the middle of October is something that WFEC need to consider - Task CSSC with evaluating the impacts of the South's proposal that instead of a September 30 due date, we give them another couple of weeks – Ready for a vote at the 20th Communications – No Status Report Submitted: • Mary reiterated the need to address some branding for the cohesive strategy • Bill: I listened to what Mary said – I want to share what I've seen during the last couple of weeks – we have been interviewed – we have been giving briefings – it was very easy to talk about the three goals of the cohesive strategy without having to talk about cohesive strategy – branding, etc. — am willing to participate in a discussion <u>Decisions:</u> • All approve MACs appointment as the co-chair of the WRSC



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	<u>Actions:</u> • Need to get new membership lists for each of the subcommittees • Develop the document which gives the subcommittees the authority and direction going forward
5	Contingency Plan <u>Description:</u> Finalize tasking approved by WFEC on May 18, as directed by WFLC. <u>Outcome:</u> 1. Finalize Contingency Plan with resources assigned, clearly defined deliverables and timeline <u>Reference Material:</u> 1. Contingency Plan Tasking Memo from May 18, 2012 2. Proposal for Contingency Plan 3. Final Draft Contingency Plan <u>Key Points:</u> • MAC – this document needs to be edited to bring it up to date with names, etc. • Approve document with Tom and Roy able to add spokespeople • WFLC sensitive to the political sensitivity recognizing that there are other types of programs out there in addition to the federal FireWise • Judith – suggests identifying people that are in an area where the next fire potential is • Tom and Roy identifying additional spokes people <u>Decisions:</u> • None <u>Actions:</u> • Mary will call Dan Shoun to see if he would be willing to be a spokesperson • Mary will schedule a conference call next week with the spokespersons • Will send updated document out through Shari • Finalize at 7/20 WFEC meeting
6	Governance – Follow-up <u>Description:</u> Update on Governance Tasking <u>Outcome:</u> 1. Understand where we are and next steps for WFEC 2. Agreement on Tasking Proposal and Memo 3. Agreement on Guiding Principles <u>Reference Material:</u> 1. Wildland Fire Governance Tasking Proposal 2. Wildland Fire Governance Tasking Memo 3. Wildland Fire Governance Guiding Principles <u>Key Points:</u> • Bill reviewed the handouts • Roy, Shari and Bill met to discuss WFECs role in addressing Governance • Task Group will get together on Friday, July 13 • Calendar included in the tasking – goal to have deliverables for WFLC meeting with WFEC involvement. • Need to define our role. • Need to identify and consider work that has been done by others? • A lot of the work is to make sure we understand the purpose and mission • Need to identify what membership are needed at the different levels of governance • Need to identify the roles and responsibilities of each of those groups



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	• Is everyone good with the tasking? • Glenn – good • Mac – ok with task • Jim E – Excited about it – aggressive • Ryan – OK – nothing additional • Bill – Worthwhile – observation • Mary – good – make sure WFEC is re-chartered • Tom – • Keep it Simple – • Think about the Joint Chiefs – • Make some sense of a structure that some smart folks couldn't make sense of. – • We find ourselves in a unique set of circumstances. – • The very success of the wildland fire community has attracted many more stakeholders and interested parties that we haven't had in the past. • It would do us well to take a look at the guiding principles – • Let's make sure we have well thought out guiding principles. – • Perhaps there is something more eloquent – • As many players as there are on WFLC, there are that many opinions on how the governance structure should be – • This is much more coherent than we had a decade ago. – • We may want to convene an administrative meeting to make sure we are pursuing the right governing principles – • Hope the entire WFEC is engaged – • This is a very important tasking – <u>Decisions:</u> • None <u>Actions:</u> • After the Friday the thirteenth meeting, we can have a special session to further elaborate on governance principles • Comments/Updated/Edits go to Shari and Bill • On the agenda for 7/20/2012 to finalize the tasking
7	Public Comments <u>Key Points:</u> None <u>Decisions:</u> None <u>Actions:</u> None
8	Barriers Tasking Follow-Up <u>Description:</u> As agreed at the last WFEC meeting, Roy and Shari drafted a tasking to complete the barriers and critical success factors assignment <u>Outcome:</u> 1. WFEC agreement on tasking <u>Reference Material:</u> 1. Barrier and CSF Tasking Memo <u>Key Points:</u> • This is a follow-up from the last WFEC meeting • The CSSC along with the RSCs need input from the WFEC members in order to clarify the



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	barriers document <u>Decisions:</u> None <u>Actions:</u> • Shari will send out “instructions” • WFEC - Comments due back to Shari/Dan by 7/13
9	National Risk Analysis Report Template <u>Description:</u> CSSC will present their recommendation for a template for the development of the National Risk Analysis Report <u>Outcome:</u> 2. WFEC agreement on proposed template <u>Reference Material:</u> 1. WFEC Proposal National Report Template 2. National Risk Analysis Report Template 3. Updated Regional Risk Analysis Report Template <u>Key Points:</u> • Designed to roll-up all of the work from the three phases and the three regions • Provide a national perspective • Dan walked us through the National Report Template • Glenn – • Mac – like what is in front of us – everyone engaged in making this document work – as we start writing to it, we may have to readdress what was meant by the descriptions included • Jim E – good • Ryan – looks OK – no real concerns • Bill K – good • Mary – one observation – part of the conclusion is explaining how it is going to be rolled out – communication is one of the appendices – explain how the word is going to have to get out in order to implement the recommendations – suggest that the communication component be included in the body of the report – perhaps mentioned in the conclusion and referred to in the appendix. • Sandy indicated that there would be a lot more detail in the action plan where communication activities will be addressed <u>Decisions:</u> • WFEC accepts the National Risk Analysis Template as presented. The communications piece as inferred in the introduction is an important component in managing the results and expectations of the report. The body of the report as well as the communications appendix will emphasize the importance of communication with further detail in the National action plan. • Regional template modification – no issues, therefore accepted. <u>Actions:</u> • None
10	Success Story Briefing <u>Description:</u> Hear an example of a success story related to goals or collaborative efforts embodied within the Cohesive Strategy in order to help elevate the work already being accomplished at the local, state and national levels. <u>Outcome:</u> 1. Information sharing <u>Reference Material:</u> 1. Success Story



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	<u>Key Points – See Handout:</u> • Joe Freeland provided an overview of a success story – Karuk Tribe – Bringing Fire to the People • A very good example of using the principles of the cohesive strategy <u>Decisions:</u> None <u>Actions:</u> None
11	Priorities and Scheduling for Future Meetings <u>Key Points:</u> • We will take a look at reducing our formal meetings to once a month • WFEC has the ability to get together to work on draft documents • The entire WFEC must meet formally with public participation when approving final documents <u>Decisions:</u> None <u>Actions:</u> None